

CITY OF SAN ANTONIO BUSINESS DEVELOPMENT PROGRAMS



SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY PROGRAM (SBEDA)

The Small Business Economic Development Advocacy Program (SBEDA) mission is to help small, minority, African-American, and women-owned business enterprises (SBE/MBE/AABE/WBE) pursue and obtain City contracts.

Program Eligibility Criteria:

Sole proprietorships, partnerships, or corporations that are owned, operated and controlled by a minority group member(s) or a female(s). The enterprise must have at least 51% ownership by one of the groups listed below:

- ☐ Hispanic-American, African-American, Asian Pacific-American, American Indian, Asian, Indian-American, Disabled Individual or Women
- ☐ Citizens of the United States or its territories

Program's Benefits:

- ☐ 24-Hour bid line listing up-to-the-minute City contracting opportunities: (210) 207-7920
- ☐ Assistance in bidding on government contracts
- ☐ Bid board listing contracting opportunities from City, other government agencies and prime contractors
- ☐ Monthly contracting bulletin
- ☐ Quarterly newsletter providing valuable information on issues concerning small businesses and client success stories
- ☐ Access to construction plan review room in which specifications and plans for all City Public Works construction projects are displayed
- ☐ Assistance in completing forms required by the City's SBEDA policy
- ☐ Referral to the South Central Texas Regional Certification Agency (SCTRCA) for certification of small, minority, African-American, and women-owned businesses
- ☐ Assistance in completing the SCTRCA's Certification Affidavit
- ☐ Listing in the SBE/MBE/AABE/WBE directory and computerized SBE/MBE/AABE/WBE database which are used by prime contractors and City contracting officials

How to Apply:

For additional information or to apply, please call (210) 207-3900 or visit our Web site at www.sanantonio.gov/edd. SBEDA is located in the Development and Business Services Center at 1901 S. Alamo, San Antonio, Texas 78204.

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PROCUREMENT TECHNICAL ASSISTANCE CENTER (PTAC)

The Procurement Technical Assistance Center (PTAC) provides a variety of tools and services that help local businesses identify government contracting opportunities, develop a workable business plan, sharpen marketing skills and write winning bid proposals. Altogether, PTAC clients receive about \$30 million in government contracts each year.

Program Eligibility Criteria:

Established businesses located in San Antonio or the 12-county Alamo Service Delivery Area (Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kerr, Kendall, Medina, and Wilson) and selective contiguous areas.

Program's Benefits:

- ☐ Access to up-to-the-minute bid listings from a variety of government entities
- ☐ Access to bid board with current federal, state and local opportunities
- ☐ Bid matching for prime contracting and subcontracting opportunities
- ☐ Electronic Data Interchange
- ☐ Assistance with pricing for bid preparation
- ☐ Identification of contacts, including buyers, purchasing agents, and contracting personnel
- ☐ Training workshops and seminars
- ☐ Technical library

How to Apply:

For additional information or to apply, please call (210) 207-3900 or visit our Web site at www.sanantonio.gov/edd. PTAC is located in the Development and Business Services Center at 1901 S. Alamo, San Antonio, Texas 78204.

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FIRST POINT BUSINESS INFORMATION OFFICE

The First Point Business Information Office is the first place to go if you are in the planning stages of starting or expanding a business. First Point can also guide you through the site development and regulatory processes.

Program Eligibility Criteria:

Any business owner or potential business owner that wants to conduct business in San Antonio.

Program's Benefits:

- ☐ A customized guide to starting your business in San Antonio
- ☐ Staff coordination with City Departments through the site development process
- ☐ Access to a business library containing over 150 books on how to operate different types of businesses
- ☐ Business workshops and seminars
- ☐ Pre-business counseling
- ☐ Access to computers
- ☐ Technical assistance for business and marketing plan preparation
- ☐ Referrals and networking with other business assistance agencies
- ☐ Trouble-shoots regulatory issues for clients requiring assistance
- ☐ Community outreach of various business assistance programs
- ☐ Free, semi-weekly counseling service sponsored by the Service Corps of Retired Executives (SCORE)

How to Apply:

For additional information or to apply, please call (210) 207-3900 or visit our Web site at www.sanantonio.gov/edd. The First Point Office is located in the Development and Business Services Center at 1901 S. Alamo, San Antonio, Texas 78204.

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ECONOMIC DEVELOPMENT BRIEFING TEAM

The City of San Antonio, together with various public service utility companies, formed the San Antonio Site Development Briefing Team to provide an overview of the site development process. This team facilitates the process by serving as the direct, immediate line to key decision-makers that can troubleshoot and resolve problems encountered in the development and permitting process, such as issues related to local subdivision, uniform building, and the uniform fire codes.

Program Eligibility Criteria:

Available to businesses locating within the City of San Antonio.

Program's Benefits:

The team describes the development process, identifies applicable codes and regulations, clarifies code requirements and may comment on conceptual plans or Master Development Plans. This courtesy briefing and conceptual plans review does not replace the Preliminary Plans Service process or the regular Subdivision and Construction processes.

The briefings are tailored to the scope of the development, and may require the participation of the following entities:

■ Development Services Department	■ San Antonio Water System (water)
■ Public Works Department	■ Police Department
■ City Public Service Energy (electric/gas)	■ Health Department
■ Texas Commission on Environmental Quality	■ Other City Departments as necessary

Businesses requesting Briefing Team services will submit a Data For Briefing Team Evaluation form available at the First Point Business Information Office. A seven (7) day notice is requested.

How to Apply:

For additional information or to apply, please call (210) 207-3900 or visit our Web site at www.sanantonio.gov/edd. The Briefing Team is located in the Development and Business Services Center at 1901 S. Alamo, San Antonio, Texas 78204.

